

Fairfield Community Coordinating Council
Meeting Minutes, November 12, 2003

Chairperson: Sarah McMaster

Members Present: Sandy Kammermann, Valdon Walker, Joel Nelson, and Heather Bennett (Martin Primary Health Care Center), Diane Perry and Genice Hall - Summers (Behavioral Health Services), Stuart Shields (Fairfield Mental Health Center), Patti Wilkes (First Steps), Henrietta Harrison (Palmetto Healthy Start)

Visitor: Judy Crocker- Billingsly

Meeting called to order 11:45 am

II Introductions

I. Approval of Minutes: Diane Holmes moved we accept the minutes with 2 small corrections. The Fathers Matters program is being funded (not refunded) through TANF funds. The spelling of the acronym TANF is also to be corrected. The motion was seconded and the minutes were approved.

II. Officers Reports

- a. Chair: Sarah McMaster, no report
- b. Vice-Chair: Pelham Lyles, not present
- c. Secretary: Sandy Kammermann, no report
- d. Treasurer: Cori Cantey, not present, Sarah McMaster reported a bank balance of \$795. 88. There are some fees for the set up of the website for which the library needs to be reimbursed. In addition, a couple members have paid due that have not yet been deposited.
- e. FCHP Representative: Linda Tucker

III. Committee Reports

- a. Executive: did not meet
- b. Youth & Families: Mr. Walker reported that an update on the Teen Pregnancy Prevention Coalition was given. Rev. Slater gave an update regarding some of the activities of the Ministerial Association.
- c. Nutrition: Sandy Kammermann reported that the Nutrition Committee will start making plans for National Nutrition Month in May. The Right Weigh to Health Campaign is progressing and this week, they are conducting BMI screening on ½ the eleventh grade class at Fairfield Central High School. They will screen the other ½ of the eleventh grade students next semester.
- d. Membership: Frankie O'Neal was not present, but Ms. McMaster reminded members that their January 2004 is the renewal month for dues. She reminded those present of the two possible levels of membership: organization and individual. Benefits of membership include access to the membership list serve to send out announcements to members. Ms. McMaster asked that Ms. Wilkes mail out a paper copy of the membership application to all those on the mailing database in addition to emailing a reminder. Persons attending the meeting were encouraged to take application forms and encourage others to join.

IV. Continuing Business

- A. Brochures: There are copies for any one that needs them at the Parenting Center. Ms. McMaster explained that we all need to look at brochures to update name changes and places that are not in business anymore. We want to make some changes before we put them on the website. Ms. McMaster is in contact with the Vocational School to see if we can get the brochures in electronic format to use for the website; however, their software is not compatible with the website software. Ms. Wilkes believes the brochures are on a disk in the First Steps office in Microsoft Word format, so she will check on that.

V. New Business: None

VI. Program:

Mr. Stuart Shields of the Fairfield Mental Health Center introduced Ms. Judy Crocker-Billingsly of the group of Winstead and Associates. Ms. Judy Crocker-Billingsly provided information regarding their collaboration with the Fairfield Mental Health Center to provide more services for children. This group will provide another option for schools and families to refer persons. She distributed business cards with phone numbers where she can be contacted. She is seeing children and teens for a variety of problems: ADHAD/ADD, Intermittent Explosive behavior, Inappropriate conduct, Disruption to classrooms and other psychiatric disorders. She is located at the Palmetto Family Primary Health Care Center on Mondays from 2 – 7 p.m., but appointments may be scheduled for other time also.

Networking:

1. Joel Nelson (Martin Primary Health Care) announced that the USC Social Work Student Association is collecting items to sponsor a Bantu family when they arrive in Columbia. The families will arrive in January, so the student association is hoping to collect enough items to furnish one house. Anyone with items to donate may contact Joel at 635-6099. Arrangements can be made to pick up items from donors.
2. Patti Wilkes (First Steps) announced that the First Steps Board is starting their Needs and Resource Assessment for the year. They will then be working on a 3 year strategic plan.
3. Sarah McMaster (Library) reported that they have hired a new Children's librarian, Louise Sanders. Ms. Sanders comes from NC with lots of similar experience. Children's book week is November 17th. There will be book readings in the library during that week.
4. Sandy Kammermann (John A. Martin Primary Health Care Center) announced the Right Weigh to Health Path now has benches around it that have been donated. The Weight Control Group is ongoing and new people can join at any time. Step Counters are for sale for \$15 at the Martin Center front desk.
5. Diane Perry Holmes (Fairfield Behavioral Health Services) announced that the Father's Matter program is still recruiting fathers age 18 to 35 for the program.
6. Genice Hall-Summers (Fairfield Behavioral Health Services-Intensive Services) announced that they are taking referrals for their program. They have a Strengthening Families program on Thursday nights. The parents and children have dinner together and work on communication skills. It is a 14 week program.
7. Stuart Shields (Mental Health) announced that Friday, Dr. Steven Goldfinger is providing a seminar on medication compliance in Columbia at Trinity Episcopal Church. Those interested in registering should contact Evelyn Jones at 898-4860.
8. Henrietta Harrison (Palmetto Healthy Start) announced three upcoming events:
Nov. 18th Family Connection 6-7:30 p.m. Diabetes and the Family
Dec. 9th Holiday Social
Dec. 16th Palmetto Healthy Start 4-7 p.m.

Next meeting. December 10, 2003 at 11:30 a.m.