

## **Fairfield Community Coordinating Council Meeting Minutes, September 10, 2003**

Chairperson: Sarah McMaster

Members Present: Pelham Lyles(Museum), Miriam Sprott (Fairfield County Schools), Frankie O'Neal (DELC), Patti Wilkes (First Steps), Greg Slater (Bethel ARP), Joel Nelson , Heather Bennett, and Sandy Kammermann (Martin Center)

**I. Sarah McMaster called the meeting to order at 11:35 a.m.**

**II. Introductions** around the table were made.

**III. Approval of August 13, 2003 Minutes:** Frankie O'Neal moved we accept the minutes. Greg Slater seconded the motion.

### **IV. Officers Reports**

- A. Chair: Sarah McMaster had no report.
- B. Vice-Chair: Pelham Lyles had no report
- C. Secretary: Sandy Kammermann had no report
- D. Treasurer: Cori Cantey not present. FCCC has \$820.88 in the bank account.
- E. FCHP Representative: Linda Tucker was not present, but Fairfield Health Partners did not meet during the month of August.

### **V. Committee Reports**

- a. Executive: Committee did not meet thus no report.
- b. Youth & Families: Valdon Walker not present.
- c. Nutrition: Sandy Kammermann reported that the Nutrition Committee is promoting the "5 –A-Day" Concept in the month of September. They are planning a fruit and vegetable tasting at Food Lion and Bi-Lo on September 18 and 19<sup>th</sup>. The Committee is also planning to set up a display at the Rock Around the Clock Festival. The Martin Center is continuing to promote the Right Weigh to Health Campaign. A medical student will be doing a presentation on the 10,000 steps concept at a local agency in the near future. The Diabetes Center is continuing to hold support group meetings monthly as well as hold Diabetes Education Classes each month. The committee is considering conducting blood sugar and BMI screenings of the 11<sup>th</sup> grades high school students along with the BP screenings that are scheduled in November. The New Food Service Director, Laura Oliver, with the Fairfield County schools has joined the committee. Ms. Oliver reports that she has had the kitchens do less frying of foods and she is adding more fruits and vegetables to the school menus. She is also requesting that the committee assist her in providing health/nutrition information on the back of the school lunch menu that goes home to each family monthly. Next meeting is October 2 at 10:00 a.m. at the Diabetes Center.
- d. Membership – Ms. O'Neal reported there are no new members at this time.

### **VI. Continuing Business**

- A. Bylaws.** Sarah McMaster distributed the FCCC By-laws with the editorial and grammatical changes. Procedural changes have been previously voted upon.
- B. Website/listserv:** Sarah McMaster reported that Mike Poole has update the FCCC logo and it is now available in graphic form. In addition, Sarah and Mike have been working on the website. Hopefully it will be available for use soon. Any suggestions for contents of the website will be welcome.
- C. Church mailing list:** Last month the church mailing list was passed on to Linda Tucker who thought she would be able to help get some contact names of persons in some of the black churches. Historically the church mailing list that is used by the Ministerial Association and the Chamber of Commerce has a number of envelopes returned due to lack of an appropriate contact for some of the small churches. Once this list is revised, we may look into the possibility of persons being able to access it from the FCCC Website.

**VII. New Business:** No New Business

**VIII. Program: Ms. Miriam Sprott, Fairfield County School District**

Ms. Sprott discussed the Service Learning classes offered at Fairfield Central High School. In this class, students do volunteer work throughout the year and receive course credit. She is in the process of creating a directory of volunteer opportunities in the Fairfield area for the students to review. Ms. Sprott distributed copies of a sample volunteer manual created in the Columbia that represents several agencies in the midlands area. There was discussion as to what types of information should be included by agencies submitting their information. Items to include are: Name of agency/organization, service area, address, contact person name, phone, fax, email, mission, volunteer opportunities, ages ranges of volunteers, any restrictions on time of day or days or sensitive material. Information should be submitted to Mrs. Sprott by October 1<sup>st</sup>. Organizations may complete the form Ms. Sprott distributed or send the information by email to:

[Msprott@fairfield.k12.sc.us](mailto:Msprott@fairfield.k12.sc.us). This information may also eventually be included in the FCCC website.

**IX. Networking**

- A. Ms. Patti Wilkes of First Steps announced that First Steps is looking for new board members to start in October. There are certain qualifications of the persons needed. This list will be attached to the email distributing these minutes. The Board meets the 2<sup>nd</sup> Thursday of each month at 6 p.m.
- B. Ms. Pelham Lyles of the Fairfield County Museum announced numerous upcoming events and displays of the museum. She is seeking volunteer groups to help with some events. Ms. Lyles list of events will be attached to the email distributing these minutes.
- C. Ms. Frankie O'Neal of the School District announced:
  - 1. Nov 22<sup>nd</sup> is National Storytelling Day and there is an event planned starting with dinner at the Tavern and ending with the storytelling at Pine Tree Players.
  - 2. The Railroad Museum has received a \$200,000 grant for track work to help lay the track all the way to the quarry. There is also a plan to put together historic buildings at the quarry.
  - 3. A workshop Sept 30 for schools and principals about applying for Red Carpet school status. Geiger was a red carpet school last year.
- D. Ms. Sarah McMaster of the Fairfield County Library announced:
  - 1. The Meet the Author program, Sunday, Sept. 14 at 4 p.m. R. Dean Johnson, author of "Life. Be There at 10 'Til." Mr. Johnson will present a program and sign books.
  - 2. There are available brochures about children's programs at the library through the school year.
  - 3. Dr. Clyde McCants will present the program "Popular Opera" on four Tuesday nights in October and November.
- E. Rev. Greg Slater announced:
  - 1. Rev. Taylor Wells is now Chairperson of the Ministerial Association. The Ministerial association is trying to reach out and draw in more pastors as participants.
  - 2. The Bethel ARP Church is planning a Scottish Heritage service October 26<sup>th</sup>. They are making plans to schedule Scottish games a Saturday prior to the service. There will be a dinner as part of the celebration and tickets will be available.
- F. Ms. Sandy Kammermann of the John A. Martin Primary Health Care Center
  - 1. Announced there will be a Weight Control Group at the Martin Center starting, Monday, Sept. 16<sup>th</sup>. The group will meet the first and third Mondays of each month. The fee will be \$10 the first class a person attends and then \$5 each time after.
  - 2. Prenatal Classes that are free and open to anyone in the community will be starting again the first week in October.
  - 3. The first walker completed 100 miles on the Right Weigh Path. Ms. Doris Leitner, an FMH employee was awarded a T-shirt.
  - 4. Thursday, September 25<sup>th</sup> is Parent Night at the High School from 6 – 8 p.m. Any agencies interested in setting up a booth should contact Danny Miller.

**Next Meeting, Wednesday, October 8, 2003 at 11:30 at the Fairfield Memorial Hospital Conference Room.**