

**Fairfield Community Coordinating Council**  
**Meeting Minutes**  
**November 9, 2005**

**Chairperson:** Sarah McMaster (Fairfield County Library)

**Members Present:** Beverly Ann Austin (Upper Midlands Rural Health Network), Linda Tucker (Dept. Social Services), Diane Perry (Behavioral Health Services), Larry Dozier (Fairfield Memorial Hospital), Sandy Kammermann, (John A. Martin Primary Health Care Center), Edna Smith-Primus (SC Centers for Equal Justice), Krystal Graham (Fairfield CARELINK), Eric Hartley (Mental Health)

**Visitors Present:** Cassie Kaiser (Mental Health)

**Invited Guest:** Phyllis Watkins: Emergency Management

**I. Meeting Called to Order** at 1:40 p.m. by Chairperson, Sarah McMaster.

**II. Welcome and Introductions.**

**III. Program: Phyllis Watkins, Interim Director of Emergency Management**

Ms. Watkins explained that their office is responsible for the Emergency Operations plan for the county. Each entity involved reviews their own plan annually. They each have a checklist of state and federal guidelines and what is approved by FEMA. Each agency also has Standard Operating Plans.

In the event of a large emergency, the Emergency Operation Center may be opened. Full activation would mean that representatives from all the involved government agencies and other agencies that provide support would gather and coordinate: DSS, EMS, Fire, Law, State, Red Cross, FEMA.

There is a plan with VC Summer Nuclear Power Plant for emergencies. The evacuation area is a 10 mile radius. The shelter is White Oak Conference Center. Now that Emergency Operations is involved with Homeland Security and there are mandated guidelines that two trainings or practices be held each year for the VC Summer Nuclear Power Plant.

In the past years, our biggest emergency threats here in Fairfield County have been tornadoes.

DSS is responsible for setting up shelters throughout the County for emergencies. They train personnel and run the shelters. Medical Shelters are run by DHEC and FMH. Churches have been involved in helping with transportation and at the shelters. The shelter locations: Depend upon which type of disaster and the location. Fairfield Intermediate School is usually the 1<sup>st</sup> shelter that is opened.

People with special needs that live in the county are identified and there is a plan to assist them.

If there is a big disaster, any person that is not already connected to an agency providing service, could contact the Emergency Operations if they would like to see how they may be of help. It would be best for more persons to get trained to assist with shelters.

Currently there are no agencies in the County that are not mandated to participate that do participate. In emergency trainings and practices. Red Cross training is only every five years. Ms. McMaster suggests that we encourage the training of more persons throughout the county.

**IV. Approval of October 2005.** Motion to approve the minutes was made and seconded. Minutes will be distributed with corrections discussed.

**V. Officers Report:**

A. Chair: Sarah McMaster reported that we need a nominating committee since we need to have elections in December or January. No volunteers came forward. The Executive Committee will serve as the nominating committee. Ms. McMaster also reported that we planned to do something different for our December meeting. We will plan to meet at Redcoats and Rascals Tavern for lunch. Lunch will be dutch treat. Everyone is asked to bring some food for the food bank. There will be no program, just informal networking. We will need to let Patti Wilkes know about who is coming for lunch so she can let the Tavern know the number of people.

B. Vice-Chair: Linda Tucker no report.

- B. Treasurer/Membership: Treasurer not present, but Patti Wilkes reported there is \$657.98 in the bank.
- C. FCHP Representative: No report.

## **VI. Committee Reports**

- A. **Youth & Family:** Mr. Walker reported there are currently 23 participants in the Fathers Matter program who are actively involved. Fathers Matter is also encouraging participants to work on getting their GEDs. Teen Pregnancy Prevention Update: Vandell Davis is the new chairperson. Brenda Jackson is starting the teen outreach program with the Richard Winn students again soon.  
The ministerial association will have a Community Thanksgiving Service Wednesday evening, November 23<sup>rd</sup> at 7:00 pm. This will take place either at Saint John's Episcopal Church on Liberty Street or Saint Mark's Baptist Church on Highway 34 (between Winnsboro and Ridgeway) and is sponsored by the Community Food Band and the Good Samaritan House.  
Ms. Kammermann informed us about a new vaccine / booster for diphtheria, tetanus, and pertussis that will soon be recommended for anyone between the ages of 11 and 60. There will be not Youth & Family meeting in December, The next meeting will be on Wednesday January 4, 2006 at 9am.
- B. **Membership:** No Report
- C. **Nutrition Committee:** Ms. Kammermann reported that the Nutrition Committee met last in September. The next meeting will be November 16, 2005 at 12:30 at the Diabetes Education Center. The committee is continuing to support the Right "Weigh" to Health Campaign. There is a weight control class for adults going on and a new class for adults will begin in January. The Way to Go Kids program is going on a Geiger Elementary school and another class will be held in the spring in the community. Diabetes Classes are being held each month at the Diabetes Education Center.

**VII. Continuing Business:** Ms. McMaster reminded those that have volunteered to look at the topical brochures created by FCCC to looking at those brochures and start revisions. Sarah McMaster mentioned that she did not however, follow-up to get brochures out for individuals that needed them to look at.

## **VIII. New Business**

Ms. McMaster explained that Hands on Health is a website through MUSC for consumers. They want us to identify local health services to be listed on the website. Ms. McMaster stated that she can only help if the people that provide the services give the information. She is asking if members of FCCC would be willing to help gather the data. The library could help by entering the data. Perhaps have a small committee meeting to get those involved. Following a brief discussion members agreed to assist in gathering the information. Ms. McMaster will provide further details in future meetings.

## **IX. Networking**

- A. Krystal Graham (Fairfield CareLINK). She is working on their program brochures and will get it approved. They are also in the process of surveying all participants.
- B. Larry Dozier (Fairfield Memorial Hospital): The new MRI van is here every Tuesday. Thursday, November 10th at 4:30 there will be brief groundbreaking ceremony behind the Martin Center for the new rehabilitation facility. The development of the primary care facility in Monticello is underway. The land has been cleared and the building moved. Palmetto Family Primary Health Care will run the practice. They hope to open in December or January. The Hospital Christmas Gala is scheduled for Saturday, December 3, 2005.
- C. Diane Perry (Fairfield Behavioral Health Services): Nov. 17<sup>th</sup> is Great American Smoke-out. The prevention personnel will be asking restaurants to be smoke-free.
- D. Sarah McMaster (Fairfield County Library). Next week is children's book week. Every afternoon at 4 pm there will be reading at the Library. The Library's annual Trim A Tree party will be at 7 pm the 1<sup>st</sup> Thursday in December. Dr. McCants is doing last in series on Opera.
- E. Sarah McMaster (Rotary Club) The Club is sponsoring their Fundraiser BBQ dinner at Old Armory. Eat in or take out tickets are \$10.00 each. They are also selling fruit and orders will be taken until Nov. 22<sup>nd</sup>.
- F. Linda Tucker (Fairfield County DSS), DSS is involved with the Salvation Army Toy Distribution. Please note that Linda will be out of the office from Nov. 10 – 28<sup>th</sup>.
- G. Patti Wilkes (Fairfield County First Steps) First Steps still needs Board members. Right now there are 6 meetings per year and they meet the 2<sup>nd</sup> Thurs of every other month at 6 p.m. Several specific positions are needed. Contact Patti Wilkes for further information.